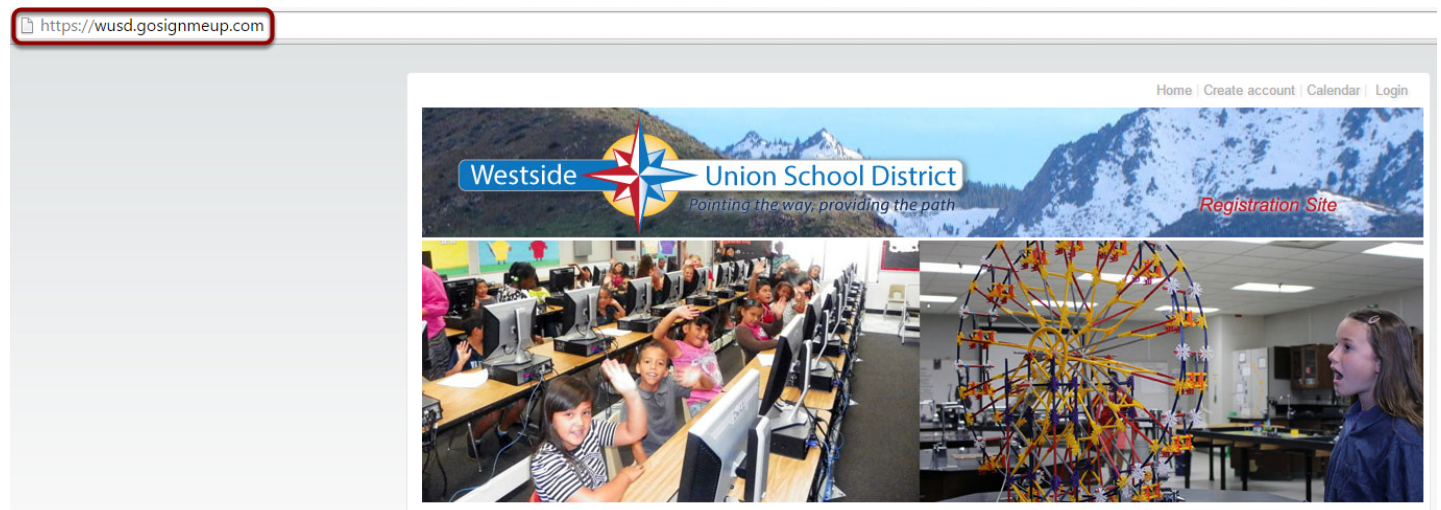


How Do I Register for a WUSD Course

This lesson will show you how to use our registration software.

**1) Make sure you are on our registration site at:
<https://aea.gosignmeup.com>**



2) The first thing you will want to do is create an account. Or login using your Username and Password if you already have one.



3) To create an account, please fill in all required information. Click on "Agree and Create Account" to proceed.

Welcome Visitor

User Registration

Please enter information required.

Identity

Last Name *

First Name *

Username *

Password *

Confirm Password *

E-mail Address *

Confirm E-mail Address *

Affiliation

Site:

Position:

Select only from the list

Select only from the list

Registration Policy

CLASS SIZES ARE LIMITED

If you are unable to attend a session you are registered for please cancel your registration via your GoSignMeUp account so the seat can be offered to another person.

Do you agree to the terms and conditions of our [Registration Policy](#)?

Agree and Create account

Westside Union School District 41914 N. 50th Street West, Quartz Hill, CA 93536-2963. (661) 722-0716

You must agree to our Registration Policy to continue.

4) On the home page, you can search for courses in different ways.

The screenshot displays the WUSD course registration interface. At the top, a search bar is highlighted with a red circle and the number 1. Below the search bar, the user is greeted with 'Welcome Anthony Test'. To the right, there is a 'Browse Courses' button and a shopping cart icon labeled 'Empty'. On the left side, a 'Show All' button is highlighted with a red circle and the number 2. Below this, there are three category buttons: '+ Core Instruction', '+ New Teacher Induction', and '+ Technology'. A 'Color Legend' section is also present, with color-coded boxes for 'Introductory' (light blue), 'Advanced' (light red), 'All levels' (light green), and 'Intermediate' (light orange). The main content area shows three course listings. The first listing, 'New Teacher Induction Professional Learning', features an image of a red apple with a heart cutout and includes details like 'Starts: Thu, 9/3/2015 4:00 PM', 'Sessions: 8', 'Location: District Office Room 4', 'Status: 60 open seats left', and 'Class size: 60 seats'. The second listing, 'Westside Writing Narrative for Kindergarten Teachers', includes details like 'Starts: Thu, 10/1/2015 8:00 AM', 'Session: 1', 'Location: Sundown Elementary School', 'Status: Expired', and 'Class size: 20 seats'. The third listing, 'Safari Montage LOR', includes details like 'Starts: Sat, 10/3/2015 8:00 AM', 'Session: 1', 'Location: Joe Walker Middle School', 'Status: 2 open seats left', and 'Class size: 30 seats'. Each listing has an 'Add to cart' button at the bottom. A 'Closed Enrollment' banner is visible at the bottom of the second listing.

1 Search

Welcome Anthony Test

Browse Courses

Empty

Show All 2

+ Core Instruction

+ New Teacher Induction

+ Technology

Color Legend

- Introductory
- Advanced
- All levels
- Intermediate

From Until

Sort by: Default | Course number | Course name | Course start | Location | Course time | Course date

New Teacher Induction Professional Learning
NTI9001
Participation in this course is required for all New Teacher Induction candidates in addition to weekly meetings with... [More](#)

Starts: Thu, 9/3/2015 4:00 PM
Sessions: 8
Location: [District Office Room 4](#)
Status: 60 open seats left
Class size: 60 seats

Add to cart

Westside Writing Narrative for Kindergarten Teachers
CI0001
In this course Kindergarten teachers will learn some quick and easy ideas for teaching their students how to write, draw... [More](#)

Starts: Thu, 10/1/2015 8:00 AM
Session: 1
Location: [Sundown Elementary School](#)
Status: Expired
Class size: 20 seats

Closed Enrollment

Safari Montage LOR
CIT9001
The SAFARI Montage Learning Object Repository is a place for educators & students to create, store and present digital... [More](#)

Starts: Sat, 10/3/2015 8:00 AM
Session: 1
Location: [Joe Walker Middle School](#)
Status: 2 open seats left
Class size: 30 seats

Add to cart

- 1) You can search for specific courses using the search bar.
- 2) You can search for courses by searching through the categories/locations on the left hand side.

5) Once you find the course you are looking for, you can add it straight to your cart by clicking on "Add to cart". Or See more information by clicking on the Course Name.

Browse courses below. For step by step registration instructions, [click here](#)

Welcome Anthony Test

Search

Empty

Browse Courses

Show All

+ Core Instruction

+ New Teacher Induction

+ Technology

Color Legend

Introductory

Advanced


All levels

Intermediate

From

Until

Sort by: Default | Course number | Course name | Course start | Location | Course time | Course date



New Teacher Induction Professional Learning

NT19001

Participation in this course is required for all New Teacher Induction candidates in addition to weekly meetings with... [More](#)

Starts: Thu, 9/3/2015 4:00 PM

Sessions: [8](#)

Location: [District Office Room 4](#)

Status: 60 open seats left

Class size: 60 seats

Add to cart

Westside Writing Narrative for Kindergarten Teachers

CI0001

In this course Kindergarten teachers will learn some quick and easy ideas for teaching their students how to write, draw... [More](#)

Starts: Thu, 10/1/2015 8:00 AM


Session: [1](#)

Location: [Sundown Elementary School](#)

Status: Expired

Class size: 20 seats

Closed Enrollment



Safari Montage LOR

CIT9001

The SAFARI Montage Learning Object Repository is a place for educators & students to create, store and present digital... [More](#)

Starts: Sat, 10/3/2015 8:00 AM

Session: [1](#)

Location: [Joe Walker Middle School](#)

Status: 2 open seats left

Class size: 30 seats

Add to cart

How Do I Register for a WUSD Course

Page 4

6) Here is the courses information page. You can see more information about the course here.

The screenshot shows the course information page for NTI9001 New Teacher Induction Professional Learning. The page is divided into several sections:

- Top Navigation:** Includes social media links and a breadcrumb trail: Home > All > NTI9001 New Teacher Induction Professional Learning.
- Course Title:** NTI9001 New Teacher Induction Professional Learning.
- Description:** Participation in this course is required for all New Teacher Induction candidates in addition to weekly meetings with support providers.
- Contact:** Lauri Massari.
- Credits:** Learning Credits : 24.
- Location:** A map showing the location of the course in Lancaster, CA. The address is District Office Room 4, 41914 50th St. West, Quartz Hill, CA 93536.
- Dates and Times:** Starts: Thu. Sep 3, 2015 4:00 PM. Sessions: Thu. Sep 03, 2015 4:00 PM - 5:00 PM, Thu. Oct 01, 2015 4:00 PM - 7:00 PM, Thu. Oct 08, 2015 4:00 PM - 7:00 PM, Thu. Nov 12, 2015 4:00 PM - 7:00 PM, Thu. Dec 10, 2015 4:00 PM - 7:00 PM, Thu. Feb 18, 2016 4:00 PM - 7:00 PM, Thu. Apr 07, 2016 4:00 PM - 7:00 PM, Wed. May 11, 2016 4:00 PM - 7:00 PM. Registration closes: Sat. Oct 3, 2015 4:00 PM.
- Instructors:** Lauri Massari.
- Materials:** Material selection is optional. Personal Device. Material Total : \$ 0.00.

1) The top area shows some social media links where you can share this course with others. It also has the path you took to get here in case you want to go back. You can see the Course Number and the name of the course.

2) This area shows a description of the course

3) This area shows the contact, credits, location and any visual icon for the course if any.

4) Dates and Times shows additional information including when the course starts and the sessions of the course or whether this is an online course.

5) Instructors shows the instructors that will be instructing the course, including a bio if they have one.

6) This area is where you can add the course to your cart by clicking "Add to Cart". You will also have to mark required information here including pre-requisites or materials.

7) You can continue adding courses to your cart, or click on the cart to see what is in there.

Search

1 item

Welcome Anthony Test

Browse Courses

From

Until

Sort by: Default | Course number | Course name | Course start | Location | Course time | Course date

Show All

+ Core Instruction

+ New Teacher Induction

+ Technology


Color Legend

Introductory

Advanced

All levels

Intermediate



New Teacher Induction Professional Learning

NTI9001

Participation in this course is required for all New Teacher Induction candidates in addition to weekly meetings with... [More](#)

Starts: Thu, 9/3/2015 4:00 PM

Sessions: 8

Location: [District Office Room 4](#)

Status: 60 open seats left

Class size: 60 seats

Checkout

Westside Writing Narrative for Kindergarten Teachers

CI0001

In this course Kindergarten teachers will learn some quick and easy ideas for teaching their students how to write, draw,... [More](#)

Starts: Thu, 10/1/2015 8:00 AM


Session: 1

Location: [Sundown Elementary School](#)

Status: Expired

Class size: 20 seats

Closed Enrollment



Safari Montage LOR

CIT9001

The SAFARI Montage Learning Object Repository is a place for educators & students to create, store and present digital... [More](#)

Starts: Sat, 10/3/2015 8:00 AM

Session: 1

Location: [Joe Walker Middle School](#)

Status: 2 open seats left

Class size: 30 seats

Add to cart

8) After clicking on your cart you can see what is inside of it and the total price. You can also delete the items by clicking the "X" or "Empty Cart". To continue click on "Checkout".

The screenshot displays the WUSD course registration interface. At the top, a search bar and a welcome message "Welcome Anthony Test" are visible. A sidebar on the left contains filters for course categories (Core Instruction, New Teacher Induction, Technology) and a color legend (Introductory, Advanced, All levels, Intermediate). The main content area shows a list of courses. The first course, "New Teacher Induction Professional Learning", is highlighted with a red apple icon. The second course, "Westside Writing Narrative for Kindergarten Teachers", is highlighted with a green background. The third course, "Safari Montage LOR", is highlighted with a dark background. A shopping cart overlay is positioned in the top right corner, showing "1 item" and a sub-total of \$0.00. The cart contains the "New Teacher Induction Professional Learning" course. Below the cart, the "Empty cart" and "Checkout" buttons are visible. The course details for "New Teacher Induction Professional Learning" include: NTI9001, Starts: Thu, 9/3/2015 4:00 PM, Sessions: 8, Location: District Office Room 4, Status: 60 open seats left, and Class size: 60 seats. The "Checkout" button is highlighted in green. The "Westside Writing Narrative for Kindergarten Teachers" course details include: CI0001, Starts: Thu, 10/1/2015 8:00 AM, Session: 1, Location: Sundown Elementary School, Status: Expired, and Class size: 20 seats. The "Closed Enrollment" button is highlighted in green. The "Safari Montage LOR" course details include: CIT9001, Starts: Sat, 10/3/2015 8:00 AM, Session: 1, Location: Joe Walker Middle School, Status: 2 open seats left, and Class size: 30 seats. The "Add to cart" button is highlighted in green.

Search

Welcome Anthony Test

From Until

Sort by: Default | Course number | Course name | Course start | Location

1 item

New Teacher Induction... \$0.00

Sub-total: \$0.00

Empty cart Checkout

New Teacher Induction Professional Learning
NTI9001
Participation in this course is required for all New Teacher Induction candidates in addition to weekly meetings with... [More](#)

Starts: Thu, 9/3/2015 4:00 PM
Sessions: 8
Location: [District Office Room 4](#)
Status: 60 open seats left
Class size: 60 seats

Checkout

Westside Writing Narrative for Kindergarten Teachers
CI0001
In this course Kindergarten teachers will learn some quick and easy ideas for teaching their students how to write, draw,... [More](#)

Starts: Thu, 10/1/2015 8:00 AM
Session: 1
Location: [Sundown Elementary School](#)
Status: Expired
Class size: 20 seats


Closed Enrollment

Safari Montage LOR
CIT9001
The SAFARI Montage Learning Object Repository is a place for educators & students to create, store and present digital... [More](#)

Starts: Sat, 10/3/2015 8:00 AM
Session: 1
Location: [Joe Walker Middle School](#)
Status: 2 open seats left
Class size: 30 seats

Add to cart

9) When you continue you will be taken to the Checkout section. In the Review area you can review all the items. Make sure it is all correct and click on "Proceed to Next Step" to enroll in the course.

 1 item

Welcome Anthony Test

✓

2

3

4

Log in/ Create AccountReviewPaymentsReceipt & Confirmation

Add more courses


Review your current order

Course Name	Date(s)	Time(s)	Price	
NTI9001 New Teacher Induction Professional Learning - 2545	9/3/2015 10/1/2015 10/8/2015 11/12/2015 12/10/2015 2/18/2016 4/7/2016 5/11/2016	4:00 PM - 5:00 PM 4:00 PM - 7:00 PM 4:00 PM - 7:00 PM 4:00 PM - 7:00 PM 4:00 PM - 7:00 PM 4:00 PM - 7:00 PM 4:00 PM - 7:00 PM 4:00 PM - 7:00 PM	\$0.00	x
<input type="checkbox"/> Personal Device			\$0.00	

Proceed to Next Step

Please answer any of the required questions/pre-requisite requests before you proceed. *Note if there is no payment required, this will enroll you in the course.

10) You are now registered! You will be taken to the order confirmation page where you can print this for your records.

Registration Site

Empty

Welcome Anthony Test

✓

✓

✓

4

Log in/ Create AccountReviewPaymentsReceipt & Confirmation

Thank you for enrolling!

Order Receipt

Enrollment Details:

Date:9/30/2015 12:35 PM
Registration number:CYUY9KFB5156987
Username:anthony@gosignmeup.com

Participant Information:

Anthony Test
city , ca , 92626
anthony@gosignmeup.com
5555555555

Payment Details:

Order Details

Course name	Course#	Dates	Status	Price
New Teacher Induction Professional Learning	NTI9001	9/3/2015 4:00 PM - 5:00 PM 10/1/2015 4:00 PM - 7:00 PM 10/8/2015 4:00 PM - 7:00 PM 11/12/2015 4:00 PM - 7:00 PM 12/10/2015 4:00 PM - 7:00 PM 2/18/2016 4:00 PM - 7:00 PM 4/7/2016 4:00 PM - 7:00 PM 5/11/2016 4:00 PM - 7:00 PM	Enrolled	\$0.00

Print Receipt

Continue Shopping For CoursesBack To User Home

You will also get a confirmation email sent to you.